



CITY COUNCIL MEETING

November 14, 2023 at 6:00 PM

City Hall

MINUTES

CALL TO ORDER

Mayor Keeney called the meeting to order at 6:00 PM. Present were Council Member Dan Cross, Council Member Bob Fant, Council Member Sean Engle, Council Member Angela Perea and Council Member John Wright. Also present were City Clerk/Treasurer Jennifer Allen, Police Chief Chris Kelley, Fire Chief Chance Wright, Building Official Clay Wilson, and City Attorney Justin Eichmann. Council Member Katherine Hudson was absent.

APPROVAL OF AGENDA

Mayor Keeney asked for a motion to approve the agenda. Motion made by Council Member Perea, Seconded by Council Member Wright. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Wright, Council Member Engle.

APPROVAL OF MINUTES

1. OCTOBER 11, 2023 CITY COUNCIL MINUTES

Mayor Keeney asked for a motion to approve the minutes of the October 11, 2023 City Council Meeting. Motion made by Council Member Engle, Seconded by Council Member Cross. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Wright, Council Member Engle.

DEPARTMENTAL REPORTS

2. POLICE DEPARTMENT

Community Policing:

Patrols were conducted of residential and business areas daily .

JPD participated in the annual Trunk or Treat event at Worlds Underwater. Particularly good turn out!

Enforcement:

Based on community complaints, Officers enforced speed and distracted driving violations throughout the city.

JPD enforced Truck Route violations of prohibited truck traffic on Wilkerson St, Elmore St, and

Main Dr.

Focused on parking violations throughout the City. Increase in enforcement on Hackett St (Johnson Square).

Personnel update:

A probationary employee was let go in October.

Have several applicants being reviewed for further background investigation.

Two applicants have been provided with conditional offers of employment.

Currently advertising for two vacant Police Officer position. Utilizing Facebook, Instagram, Interview Now and Indeed for advertising.

Qualification/Training:

Continued defensive tactics training with our in-house instructor in October.

All Officers will qualify with their firearms in November.

Conducted Taser recertification with all officers in October.

3. FIRE DEPARTMENT

Community Events:

Attended Trunk or Treat

7 Station Tours with Special Needs Adults and Children

Employment update:

Fully Staffed

Fleet Update:

Ladder 1 Waiting for a quote from Anglin Diesel

Brush 1 – still looking for mechanic to fix.

Training:

Completed 215 hours of combined Training.

Misc:

AWIN Radio system is live and fully functional

4 FF taking CORE rescue class in December

4. BUILDING OFFICIAL

Building Permits: 3; Mechanical Permits: 5; Inspections: 32; Finals: 1 (porch)

Attended an ICC class on code changes for single- and two-family residents. Multiple meetings with developers and engineers. Did MS4 inspections, Held a TPR meeting for a large-scale development. Also attended yearly plumbing inspectors' class and trunk or treat.

Vehicle maintenance:

Police department: 1 oil change

Public works: Installed two class v trailer hitches, also new trailer connectors and 1 brake controller. Installed a new fan clutch in the white 1 ton. New ignition key and tumbler in the green 1 ton and ordered a new battery for a dump truck/spreader.

5. PUBLIC WORKS

Starting to get geared up for fall and winter - sucking up leaves from storm drains and clearing as many as they can. Patching roads all over town while they can before the weather turns.

6. SPECIAL COMMITTEES

7. CITY CLERK/TREASURER

State Turnback has been received, Sales Tax has not.

The November Property Tax bump totaled \$212,459.20 (\$191,408.38 General Fund; \$21,050.82 Street Fund). General Fund bump is the largest I have seen as a single distribution in my 23 years in office.

RFA income for quarter 4 was received \$14,963.94.

The final payment of \$13,487.29 for the Ferrera Fire Engine has been sent and it is paid off. 2024 Preliminary Budget will be discussed tonight.

8. CITY ATTORNEY

Continuing to work on various ongoing projects.

Imogen Steigler was introduced. She is a new attorney at Harrington-Miller and will be here for the December meeting.

Legislation coming in December include the Washington County Hazardous Mitigation Plan and FEMA floodplain maps.

Litigation for the Stipend repayment will be filed tomorrow.

9. MAYOR

A change order was presented for the Ashford Knolls drainage project. Diamond C hit an unknown gas line and the engineers had to do a cost-effective redesign. Mayor Keeney asked for approval of the change order which costs \$20,930.37. Motion made by Council Member Wright, Seconded by Council Member Fant. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Wright, Council Member Engle. There will be several items next month that need to be taken care of.

Two bids were received on Slape Street bid package. A resolution to award the project will be presented at the December meeting.

Trash service in the City is still under the same contract, but on the third name change. LRS is the current provider.

A Cultural Resources Survey is needed for the Greenway Lighting Grant, and it is being performed by Flat Earth Archeology.

Value Engineering is being done on the Wilkerson project; the City is working with a third party for possible additional funding to determine how much value engineering is required.

UNFINISHED BUSINESS

NEW BUSINESS

10. PRELIMINARY 2024 BUDGETS

The preliminary budget numbers presented are determined from input from our department heads, past expenditures, knowledge of future financial commitments and projects the City is working on, and ongoing planning. Items of note are the many street projects the City has going, a new server required for the Police Department (a grant application has been

submitted), purchase of a brush truck for the Fire Department, a proposed 5% pay increase for our employees, and enhanced medical insurance. There was further discussion of the budget process. The final budget will be presented at the December meeting.

PUBLIC COMMENT

MOTION TO PAY BILLS

Mayor Keeney asked for a motion to pay the bills. Motion made by Council Member Cross, Seconded by Council Member Wright. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Wright, Council Member Engle.

MOTION TO ADJOURN

Mayor Keeney asked for a motion to adjourn. Motion made by Council Member Fant, Seconded by Council Member Cross. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Wright, Council Member Engle.

Meeting was adjourned at 6:37 PM.

Respectfully Submitted,

Jennifer Allen CMC, CAMC
City Clerk/Treasurer

Chris Keeney, Mayor